



The Vocational Rehabilitation Association of Canada

Presents



To be held April 29-May 1, 2009
The Fairmont Newfoundland

Exhibitor and Sponsor Prospectus

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Dear Prospective Exhibitor/ Sponsor,

We invite you to participate in the Annual Conference of the Vocational Rehabilitation Association of Canada, (formerly known as the Canadian Association of Rehabilitation Professionals) to be held April 29 – May 1, 2009, in St. John's, NF. This year we are fortunate to have the conference hosted by the Atlantic Society. In keeping both with our conference location on the "Rock" and the world of Vocational Rehabilitation the theme for this year's conference is "When Your World Rocks-Creativity and Adaptability of the Voc Rehab Specialist"

We are now in the process of finalizing an exciting and informative educational program for this year's conference. This program combined with warm hospitality for which Newfoundland is well known for and the Fairmont Newfoundland Hotels' beautiful location and reputation for outstanding service will ensure the success of this conference.

This is an excellent opportunity for your company to display the latest goods and services to rehabilitation professionals at all levels within the field. VRA Canada is a national, non-profit professional association, representing approximately 2,000 professionals coast to coast. Members of VRA Canada provide a continuum of rehabilitative services to individuals experiencing significant barriers to entering or returning to the labor market and community life, and work as independent practitioners within government, non-profit and private sector environments.

We would encourage you to join us at the Fairmont Newfoundland in St. John's. If you plan to exhibit, please complete the enclosed Exhibit Contract and send it to the VRA Canada National Office with your payment. Exhibitors are entitled to one (1) complimentary registration per booth.

We invite you also to consider the sponsorship opportunities for this conference. The support of our sponsors is essential to the success of the conference and your commitment through sponsorship would be much appreciated. Our sponsorship categories are attached. After reading the material, if you are interested in sponsoring the event, please contact the VRA Canada, National Office at 1-888-876-9992 ext. 202

Please note that program and registration materials will be posted on the VRA Canada National website (www.vracanada.com) and will be updated regularly as information becomes available.

Please join us at VRA Canada 2009! We look forward to hearing from you!

Sincerely,
Sandra LeDrew
Chair, Conference Planning Committee

Exhibitor Prospectus

Date & Location:	April 29-May 1, 2009 The Fairmont Newfoundland 115 Cavendish Sq St John's, NL A1C 5W8
Anticipated Attendance:	150-200 attendees from across Canada
All Inquires:	VRA Canada 201 Consumers Rd. Suite 302 Toronto, ON M2J 4G8 Tel: 416-494-4700/888-876-9992 ext. 202 Fax: 416-494-9139 E-mail: info@vraCanada.com www.vraCanada.com
Booth Rental Fee:	\$595.00 + \$29.75 = \$624.75
Includes:	1-6 ft. draped table One standard electrical outlet Company's name listed in Program One complimentary booth staff registration
Additional Booth Personnel:	\$200.00 + \$10.00 = \$210.00

Terms and Conditions for Exhibit Space

- 1) The exhibitor agrees to abide by all regulations and rules adopted by VRA Canada, hereafter known as the "Association" and agrees that the Association has the right to amend any and all rules and regulations at any time, in the sole discretion of the Association.
- 2) All electrical wiring and outlets used by the Exhibitor in excess of the standard 1-800 watt duplex electrical outlet shall be at the Exhibitor's sole risk and expense. All operating electrical equipment used in the exhibit must have C.S.A or equivalent power authority approval.
- 3) Space contracted by the Exhibitor may not be sublet or assigned to any third party without the prior written permission of Association or its appointed agents, which permission may be withheld for any reason whatsoever in the sole discretion of the Association..
- 4) The Exhibitor will be solely liable for and will indemnify and hold harmless the Association for the 2009 Events and the Fairmont Newfoundland from any direct, indirect, special or consequential losses or damages whatsoever occurring to or suffered by any person or company, including, without limiting the generality of the foregoing, exhibitor, other exhibitors, the committee, official show contractors, the owner of the building and their respective agents, servants, employees and members of the public attending the show, either on the said space or elsewhere if said loss or damages arose from or were in any way connected with exhibitor's occupancy of said space or exhibitor's occupancy of said space or exhibitor's participation in the show.
- 5) The exhibitor is solely responsible for the placement and cost of insurance related to its participation in the show.
- 6) It is understood that Association or its appointed agents has sole discretion in the assignment of display spaces. The Association reserves the right to alter or change the Exhibitor's assigned location at any time if deemed by the Association in its sole discretion to be in the best interests of the show.
- 7) The Association or its appointed agents reserves the right at any time to reject, prohibit, alter or remove exhibitors or any part thereof, including printed materials, products, signs, lights or sound and to expel exhibitors or their personnel if, in the Association sole opinion, their conduct or presentations is objectionable to other show participants.
- 8) The exhibitor agrees to confine its presentation within the contracted space only, and within the maximum height set by the shows rules and regulations and to maintain staff in the assigned display space during show hours
- 9) All goods shipped to the show must be clearly marked with the name of the Exhibitor and the number of its allocated space. Goods must not be shipped to the show with shipping charges to be paid on arrival as these will not be accepted by the Association. The Association assumes no responsibility for loss or damages to goods belonging to the Exhibitor before, during the period of the show or after its closing.
- 10) The exhibitor agrees that no display may be dismantled nor may any goods to be removed during the entire duration of the show. The Exhibitor also agrees to remove its exhibit, equipment and appurtenances from the show premises by the final move out time limit, or in the event of failure to do so, the Exhibitor agrees to pay such additional costs as are incurred by the Association as a result of the Exhibitor's failure to move out prior to the time limit.
- 11) The Exhibitor agrees to abide by the instructions given by the dock supervisor pertaining to the move in and move out scheduling
- 12) The Exhibitor agrees to comply with all union contracts and labour relations agreements in force, agreements between the Association, official contractors serving companies and the building in which the show will take place in accordance with the labour laws of the jurisdiction in which the building is located. The Exhibitor will not do anything directly or indirectly connected with his display which may be a violation of any law, bylaw, ordinance or regulation of any governmental body, or which may be in violation of the regulations of the Canadian Fire Underwriters Association or any other similar body.
- 13) The Association reserves the right, in its sole discretion, to change the date or dates upon which the show is to be held and shall not be liable to any party in damages or otherwise by reason of any such changes. In addition, the Association shall not be liable to any party in damages or otherwise for failure to carry out the terms of this Agreement in whole or in part where such failure to carry out the terms of this Agreement in whole or in part where such failure is caused directly or indirectly by or in consequence of fire, storm, flood, war, rebellion, insurrection, riot, civil commotion, strike, or by any cause whatsoever beyond the reasonable control of the Association whether similar to or dissimilar from the causes enumerated herein.
- 14) The Association reserves the right to cancel this contract and to withhold possession of exhibit space if the Exhibitor fails to perform any material condition of this contract or refuses to abide by the show rules and regulations, in which case the Exhibitor shall forfeit as damages any amount already paid for the right to participate in the show, as well as the right to any further occupancy of such space.
- 15) Full Payment must accompany the signed contract
- 16) This contract may be cancelled by either party provided written notice is received by the other by Feb 27, 2008. In case the Exhibitor cancellation, an administration fee of \$150.00 will be withheld. If the Exhibitor cancels after this date, it will be liable for 100% of the total contracted space costs. By canceling this contract the Exhibitor forfeits all rights or claims to the allocated space and the Association is free to rent it to others and collect the cancellation charge as damages.

Exhibit Space Application Form

Please complete and return to VRA Canada

Company: _____
Address: _____
City: _____ Prov: _____ Postal Code: _____

Contact Person: _____
Tel: _____ Fax: _____
E-mail: _____

Booth Fees

Booth Fee: \$595.00 + GST = \$624.75
(includes 1 complimentary registration for 1 booth staff)

Additional Booth Staff: \$200.00 + GST = \$210.00
(includes food and beverage)

Number of Booths: _____ @ \$624.75 \$ _____

Number of Additional Staff: _____ @ \$200.00 \$ _____

Total Booth Fees Enclosed \$ _____

For Final Program

Please provide a brief description (max of 50 words) of the products/services you intend to exhibit and logo by e-mail no later than Feb 27, 2009 to info@vraCanada.com

Payment

Payment by Cheque:

Payable to: VRA Canada
201 Consumers Rd. 302
Toronto, ON M2J 4G8

Payment by Credit Card:

Visa MasterCard
Card # _____
Expiry Date: _____
Signature: _____

Agreement: We agree to abide by the Terms and Conditions for Exhibit Space.

Vocational Rehabilitation Association of Canada
Conference and Annual General Meeting ~ April 29-May 1, 2009 ~ St. John's, NF.
Hosted by VRA Canada's Atlantic Society

Signature: _____ Date: _____
This contract is null and void unless signed